FIU Enterprise Web Services Privacy Policy

Thank you for visiting Enterprise Web Services website. Your privacy is very important to us. Enterprise Web Services does not sell, distribute, or license personal information to third parties unless we have your permission or are required to do so by law.

**User-Provided Information:**
If you choose to share personal information with us, such as by filling out an electronic form or making a payment online, the information will be used by FIU to respond to your inquiry and/or complete the transaction and the record thereof will be saved for a designated period of time in order to comply with the State of Florida's record retention schedule. This information, however, will not be disclosed to third parties or other government agencies unless required by state or federal law. Please note that Florida’s public records law requires that information received in connection with University business, including e-mail addresses, be made available to anyone upon request unless the information is exempt from disclosure by law. If you do not want your email address disclosed as a public record, please contact the University via telephone or by U.S. mail.

FIU reserves the right to disclose your personally identifiable information as required by law or when FIU believes that disclosure is necessary to protect its rights and/or comply with a judicial proceeding, court order, or other legal process.

**Passively Collected Information:**
As with most other web servers, when you access these web pages certain website statistical information may automatically be recorded by FIU, including your IP address, domain name, browser type, operating system, referring page or similar information relating to the computer from which you accessed the site. This information is obtained and processed to estimate how much server usage is made by different categories of users, and may be used so that the content of the site can be improved, or to aid detection in the event of a breach. This information does not result in the identification of your personal e-mail address or other personal information.

Our website meets PCI Security Standards and information is protected using encryption and data restriction.

If you have questions about this privacy policy, please contact us by telephone at 305.348.7160. This statement constitutes the Privacy Policy for Enterprise Web Services website only. Please note that while the above represents Enterprise Web Services individual privacy policy, websites of other units within FIU may have different privacy practices. You may view FIU’s Web Standards Policy at [http://policies.fiu.edu/files/755.pdf](http://policies.fiu.edu/files/755.pdf).